

Key Stage Two

Dear Parents and Guardians,

1 December 2016

RE: General Information for 2017

1. Stationery Needs

Please ensure that your child has the following stationery for the start of the new academic year, all clearly labelled:

- Pencil
- Black or Blue pen (Year 5 and Year 6)
- Eraser
- Sharpener
- Ruler
- Pencil crayons
- Glue stick
- Scissors
- Pencil case
- Protractor (Year 6)

- Optional extras
 - Felt tip pens
 - Memory stick

Periodic checks need to be made to see that your child has all their belongings.

2. Basic Needs For P.E. & School Uniform (see attachment)

Please ensure that your child has the following items for PE:

Compulsory P.E. Kit List

- Navy Blue Sports Top/T Shirt and Shorts with the School Emblem. Please see the school secretary for purchasing details.
- Sports socks
- Trainers
- Towel

Swimming

- Bathing costume – full piece for girls
- Towel

- 3. Cell phones** – are not a basic need and we would prefer KS2 students not to bring phones to school at all if possible. In the event that this is not possible, phones must be kept on silent and in a secure place at all times. Students will be required to ask permission to use their phones to make emergency calls only. **The school takes no responsibility for lost or stolen cell phones.**

4. Key Stage 2 Field Trips

Please make sure that you make provision for these, as they are designed to complement our curriculum and we would like all children to participate. 2016 costs have been quoted to give you some idea of trip prices, which are all inclusive of travel, accommodation, food and educational workshops. Payment may be received in Meticais and arrangements may be made in writing to pay in instalments.

		2016 costs – subject to change
Year 3	Sleepover at school – Term 1	Bring food and share
Year 4	Mpumalanga Trip – Term 1 – 3 days	R2600
Year 5	SA trip – Term 1 – 5 days	R3500 – Yr. 5 parents, please see additional letter dated 1/12/16
	Inhaca Trip – Term 3 – 4 days	7000 Mts about the 2017 trip.
Year 6	Gauteng Trip – Term 1 – 5 days	R4970

5. Key Stage 2 Assemblies

We have our assembly every Thursday, starting promptly at 12:10 noon. Parents are invited to attend these informative gatherings and to see your child and others perform in class presentations. Special awards are also handed out to two children from each grade for notable progress.

6. Birthdays

We all love celebrating birthdays and children having a birthday are recognized in our weekly assemblies. We do not encourage birthday parties taking place during the school day, but should this occur, it would be very much appreciated that treats are sent in a manageable way, for example:

- individual cup cakes (rather than a large cake)
- paper plates and serviettes

Please ensure that this is organized with class teachers beforehand.

7. Afternoon Activities

The Afternoon Activities Programme will commence during week two of each term. Information regarding the activities on offer will be given to your child during the first week of school.

8. Punctuality

We would appreciate your assistance in ensuring that your child is dropped off and collected in a timely manner. It is important that your child arrives at least 5 minutes before the bell rings, **at 07H25**.

This will give them time to settle down before class starts.

It is presumed that students will be collected promptly following any supervised activity in the afternoon, ending either at **12H55 or at 15H00. Students may not “hang around” after school or wait for older siblings to conclude their academic day, as we do not have an aftercare facility and teachers are not on hand in a supervisory capacity.**

9. Absenteeism

Children need to attend school regularly to make the most of educational opportunities. There is a direct link between school attendance and achievement later in life. Poor attendance can also make it difficult for children to form positive relationships with their peers. Please make consistent attendance a priority and kindly inform class teachers in writing, if absenteeism is unavoidable due to medical or any other unforeseen circumstances. (Please refer to school Rules and regulations)

10. Classroom Placement for 2017

A great deal of time, thought and professional judgement goes into the placement process. Every effort is made to create classes that are balanced and beneficial to all. We cannot and do not place children together based solely on friendships, although it is given due consideration. No changes to classroom placements are made once the selection process is concluded. Parental cooperation and understanding is much appreciated in this process.

11. Parent Information Evening

A Parent Information Evening for Key Stage One and Key Stage Two will be held during the second week of the new term. The aim of this evening is to provide an opportunity for parents to find out more about MIS routines and for parents to meet the teachers of their children. (Time and date to be given in the New Year.)

12. Volunteers

The very best way to be involved in your child's education is to take advantage of volunteer opportunities. You will be given the chance to sign up to be a class parent representative or to become an active member of the PTA, library, dance, singing, drama, sports, etc.. Details will be given at the Parent Information Evening and in the form of various letters in the New Year. Please take advantage of these opportunities.

In conclusion:

Thank you for a great 2016 academic year and thank you to everyone who is so willing and consistently supportive of our school, its educational programme, events and fundraisers. Your generosity and commitment reflect a sincere desire to maintain MIS as an excellent place to learn and grow.

Further, a fond farewell to those students and their families leaving MIS - our best wishes to you for continued success. Farewell also to our Year 6 students moving up to Key Stage 3 - stay focused, make good choices and enjoy the next chapter in your school career.

Lastly, we wish you all a very happy and safe December holiday, filled with laughter and fun and the best of new years.

See you on Tuesday 17 January, when school reopens for KS2!

Mr Peter (KS2 Head Email: ks2@mis.ac.mz)